

REGULAR SESSION

TUESDAY, FEBRUARY 2, 2024

Chairman Johnson called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Jareo and Cantwell.

PRIVILEGE OF THE FLOOR

No one present wished to address the Board.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the January Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

A copy of a letter from Chairman Johnson to Assemblyman Gray expressing support for an effort to halt local prison closures and the push to responsibly revitalize the currently vacant facilities throughout our communities was received.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report of Investments and Cash in Banks as of December 31, 2023.

The County Administrator provided a report on Budget Transfers for the month of January, 2024.

2023 Annual Reports were received from the County Auditor, Board of Elections and Probation departments.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 45

Amending the 2023 County Budget for Sales Tax Distribution

By Legislator: Robert D. Ferris

Whereas, The 2023 County Budget must be amended to recognize additional sales tax for towns, villages and the City of Watertown.

Now, Therefore, Be It Resolved, That the 2023 County Budget is amended as follows:

Increase:

Revenue		
01104500 91110	State Sales Tax	\$9,859,540
Expenditures		
01198500 04631	Distribution of Sales Tax	\$9,859,540

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Montigelli, Calarco, Boulio, Grant, Potter, Bartlett-Bearup, Nabywaniec, Doldo, McBride, Ferris, Reed, Peck, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 46

Authorizing Agreement for Board of Elections and Amending the 2024 County Budget

By Legislator: John D. Peck

Whereas, The New York State Board of Elections certifies companies eligible to provide voting machines, and

Whereas, It is necessary to replace Jefferson County Board of Elections voting machines, and

Whereas, Jefferson County’s Elections Commissioners and staff have reviewed all four certified companies and recommend Clear Ballot’s voting machines, and

Whereas, Funding for the cost of said machines was included in the 2023 and 2024 Budgets.

Now, Therefore Be It Resolved, That Jefferson County enter into an agreement with Clear Ballot Group for voting machines and support services for the period January 1, 2024 through December 31, 2028 at a cost of \$808,972, and be it further

Resolved, That the 2024 County Budget is amended as follows:

Increase:

01145000 02101	Computer Equipment	\$13,500
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Decrease:

01145000 04118	Computer Hardware	\$13,500
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and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 47

**Authorizing The Chief Elected Official Local Agreement
Under the Workforce Innovation and Opportunity Act of 2014**

By Legislator: John D. Peck

Whereas, The Workforce Innovation and Opportunity Act of 2014, Public Law 113-128 requires that Chief Elected Officials of Jefferson and Lewis County enter into an agreement outlining the sharing of funds and the responsibilities of each County and said agreement be signed by the Chief Elected Officer of each County and approved by the County Boards.

Now, Therefore, Be it Resolved, That Jefferson County enter into a Chief Elected Official Local Agreement with Lewis County for a term of January 1, 2024 through December 31, 2024 and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to sign the above referenced agreement on behalf of the County of Jefferson, subject to approval by the County Attorney as to the form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 48

Authorizing Agreement with ProAct, Inc. for Prescription Benefits Management Program

By Legislator: Robert D. Ferris

Whereas, By Resolution 97 of 2020, This Board of Legislators authorized an agreement with ProAct to provide prescription benefits management services, and

Whereas, For the period of January 1, 2023 through December 31, 2025 Pro Act will provide prescription benefits management services at the rate of \$1.75 per claim, billed monthly, and

Whereas, 100% of the formulary rebates will be submitted directly to Jefferson County.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with ProAct Inc. for prescription benefits management during the period January 1, 2023 through December 31, 2025, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute such agreement with ProAct, Inc. on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 49

Amending the 2024 County Budget for Insurance

By Legislator: Robert W. Cantwell, III

Whereas, Insurance coverage costs have increased unexpectedly by an average of 56% over last year, compared to anticipated 15% budgeted, and

Whereas, Costs related to the Employee Health Fair were not included in the 2024 Budget.

Now, Therefore, Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
01143600 91292	Internal Charges Due	\$ 50,000

Expenditure		
01143600 04415	Advertising	\$ 5,000
01143600 04515	Food Expense	5,000
01191000 04219	Insurance	275,000

Decrease:

Expenditure		
01199000 04963	Contingent Account	\$235,000

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Doldo, Calarco, Montigelli, McBride, Boulio, Potter, Bartlett-Bearup, Reed, Grant, Ferris, Peck, Nabywaniec, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 50

Amending the 2023 County Budget in Relation to Health Benefits

By Legislator: Robert D. Ferris

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods and services are received, and

Whereas, 2023 Health Benefits claims costs are trending higher than the Adopted Budget line, and

Whereas, A deficit is projected when all claims expenses are accrued.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Expenditure		
40171000 08020	Health Benefits	\$ 4,632
40906000 08001	Payment of Benefit Claims	1,200,000

Revenue

40902100 92401 Interest & Earnings \$ 575,183

Fund Balance

40000000 30599 Health Benefits Appropriated Fund Balance \$ 629,449

Seconded by Legislator: John D. Peck

Roll Call Vote

Ayes: Calarco, Montigelli, Ferris, Boulio, McBride, Peck, Potter, Nabywaniec, Bartlett-Bearup, Grant, Reed, Doldo, Johnson

Absent: Jareo, Cantwell

Resolution passed

Resolution No. 51

Authorizing Application to the Federal Aviation Administration for Extensions of the Passenger Facility Charge Program in Relation to the Watertown International Airport

By Legislator: Daniel R. McBride

Whereas, By Resolution 289 of 2016, this Board of Legislators authorized an application to the Federal Aviation Administration (FAA) for the Passenger Facility Charge (PFC) program for the collection of fees not to exceed \$4.50 per enplaned passenger at commercial airports controlled by public agencies at the Watertown International Airport, and

Whereas, The FAA approved the Jefferson County PFC program and PFC funds were collected in 2017, 2018, 2019, 2020, 2021, 2022, and 2023, and recognized by Resolutions 155 of 2018, 168 of 2019, 128 of 2020, 84 of 2021, 68 of 2022, and 40 of 2023 respectively, and

Whereas, It is now necessary to submit a new PFC program application for the period starting when the current program is expected to mature in April 2024, and

Whereas, By Resolution No 118 of 2023, This Board of Legislators authorized an agreement with McFarland Johnson to prepare the application to the FAA for extending the PFC Program at the Watertown International Airport, and

Whereas The PFC will continue to be used to fund FAA-approved projects that enhance safety, security, or capacity, reduce noise, or increase air carrier competition, and

Whereas, Public notification and air carrier coordination periods were concluded on January 3, 2024 and it is now necessary to execute the application documents that will extend PFC collections until January 1, 2031.

Now, Therefore, Be it Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board of Legislators to enter into said application and agreement with the Federal Aviation Administration, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 52

Reappropriating Funds from Various Unspent Grants Relative to the Fire and Emergency Management Department and Amending the 2024 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, By Resolutions 197 of 2020, 199 of 2021, 356 of 2022 and 317 of 2023, This Board of Legislators recognized State Homeland Security Program (SHSP) grants for FY20, FY21, FY22 and FY23 respectively, and

Whereas, By Resolutions 151 of 2021 and 357 of 2022, This Board recognized Federal Domestic Preparedness Equipment Program funding for the FY19 and FY20 Hazmat Grants, and

Whereas, By Resolution 92 of 2023, This Board recognized FY22 New York State Interoperable Communications Targeted Grant (SICG), and

Whereas, By Resolution 42 of 2023, This Board recognized FY22 Domestic Terrorism Prevention (DTP) Grant, and

Whereas, By Resolutions 81 of 2020, 67 of 2021, 70 of 2022 and 41 of 2023, This Board re-appropriated unspent funds from SHSP and Hazmat grants, and

Whereas, There remain unspent amounts in the FY20, FY21, FY22 and FY23 SHSP grants, the FY19 and FY20 Hazmat grants, the FY22 SICG grant and the FY22 DTP grant to be reappropriated and placed in the appropriate expenditure lines for 2024.

Now, Therefore, Be It Resolved, That the 2024 County Budget is amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$1,758,775.24
Expenditure		
01341400 02300	Technical Equipment	\$1,190,000.00
01341400 04111	Trackable Durable Items	34,076.69

01341400 04114	Equipment Maintenance	30,000.00
01341400 04115	Telephone	4,672.79
01341400 04117	Printing	2,413.00
01341400 04118	Computer Hardware	11,674.00
01341400 04119	Computer Software	7,351.94
01341400 04313	Travel	14,000.00
01341400 04416	Professional Fees	393,000.00
01341400 04428	Public Safety Services	10,000.00
01341400 04514	Uniforms & Clothing	41,171.00
01341400 04585	Operating Supplies	19,415.82
01341400 04613	Training	1,000.00

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Montigelli, Nabywaniec, Ferris, Doldo, McBride, Grant, Bartlett-Bearup, Reed, Calarco, Potter, Peck, Boulio, Johnson

Absent: Jareo, Cantwell

Resolution passed.

Resolution No. 53

Authorizing Agreements in Relation to the New Highway Administration Building and Amending the 2024 County Budget and Capital Plan

By Legislator: Frances A. Calarco

Whereas, By Resolution 279 of 2021, This Board of Legislators allocated American Rescue Plan Act (ARPA) funding including \$500,000 towards the construction of a new Highway Administration Building, and

Whereas, By Resolution 135 of 2023, This Board allocated \$500,000 additional in ARPA funding towards the construction, and

Whereas, The County's selected architectural consultant on this project, March Associates, has completed said design and coordinated the bidding process and recommends the awarding of contracts which result in the need for additional funding.

Now, Therefore, Be it Resolved, That Jefferson County enter into agreements with D.E.W. Builders for general construction in the amount of \$753,588; Hyde-Stone Mechanical Contractors for plumbing and mechanical in the amounts of \$57,340 and \$88,091 respectively; and Northern Pioneer Contractors, Inc, for electrical in the amount of \$139,000; and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of the County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Fund Balance

20000000 30599	Appropriated Fund Balance	\$100,000
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Expenditure

20501000 02052	Highway Office Complex	\$100,000
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Ferris, McBride, Montigelli, Bartlett-Bearup, Nabywaniec, Potter, Calarco, Doldo, Boulio, Reed, Grant, Peck, Johnson

Absent: Jareo, Cantwell

Resolution passed.

Resolution No. 54

Amending the 2024 County Budget and Capital Plan to Recognize 2023 Revenue from the Passenger Facility Charges for the Watertown International Airport

By Legislator: Daniel R. McBride

Whereas, Pursuant to Resolution 289 of 2016, The Board of Legislators authorized an application to the Federal Aviation Administration (FAA) for the Passenger Facility Charge (PFC) program at the Watertown International Airport, and

Whereas, The FAA approved the application and the PFC funds collected in 2017, 2018, 2019, 2020, 2021 & 2022 were recognized by Resolutions 155 of 2018, 168 of 2019, 128 of 2020, 84 of 2021, 68 of 2022, and 40 of 2023 respectively, and

Whereas, The County collected \$90,642.85 PFC in 2023, to be appropriated for use in projects that enhance safety, security, operations, or capacity; reduce noise; or increase air carrier

competition.

Now, Therefore, Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Fund Balance			
01000000 30599	Appropriated Fund Balance		\$90,642.85
Transfers			
019950000 09006	Transfer to Capital Projects Fund		\$90,642.85
020900600 95031	Transfer from General Fund		\$90,642.85
Expenditure			
020561000 02071	PFC Projects		\$90,642.85

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Reed, Boulio, Nabywaniec, Montigelli, Doldo, Calarco. Peck, McBride, Bartlett-Bearup, Grant, Ferris, Potter, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 55

Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2021 Community Development Block Grant (CDBG) Housing Award

By Legislator: Robert D. Ferris

Whereas, By Resolution 75 of 2022, This Board of Legislators accepted a Community Development Block Grant (CDBG) award (581HR304-21) in program year 2021 (\$1,000,000) from the NYS Office for Community Renewal for an owner-occupied housing rehabilitation assistance program for low to moderate income eligible residents, and

Whereas, Jefferson County is in the process of implementing the County's 2021 Community

Development Block Grant (CDBG) Award administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on the status and implementation of the award.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, March 5, 2024 at 6:00 p.m. in the Jefferson County Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with the law.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 56

Authorizing Grant Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2024 County Budget in Relation to a 2023 Community Development Block Grant Award from the NYS Office of Community Renewal

By Legislator: Steel E. Potter

Whereas, Jefferson County has recently been notified by the New York State Office of Community Renewal (OCR) that its 2023 Housing Community Development Block Grant (CDBG) application has been approved, and

Whereas, The \$1,000,000 award (581HR301-23) will be used to continue an owner-occupied housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County, and

Whereas, A Grant Agreement between the New York State Housing Trust Fund Corporation (HTFC) and the County is necessary to access the funds, and

Whereas, Jefferson County has evaluated the CDBG action under the project classification guidelines of the New York State Environmental Quality Review Act.

Now, Therefore, Be It Resolved, That the Chair of the Board of Legislators is authorized to execute a Grant Agreement, subject to the approval of the County Attorney, with the New York State Housing Trust Fund Corporation in accordance with HTFC and OCR guidelines, and

Be It Further Resolved, That the County has determined that this CDBG project is a Type II Action under the State Environmental Quality Review Act and requires no further State

environmental review, and

Be It Further Resolved, That the 2024 County Budget is amended as follows:

Increase:

Revenue			
30866800 94911	Federal Aid – CDBG		\$1,000,000
Expenditure			
30866800 04014	CDBG Housing Rehab		\$1,000,000

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Ferris, Doldo, Bartlett-Bearup, Nabywaniec, Potter, Boulio, Grant, Calarco, McBride, Peck, Reed, Montigelli, Johnson

Absent: Jareo, Cantwell

Resolution passed.

Resolution No. 57

Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending 2024 County Budget in Relation Thereto

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County has been notified by New York State Office of Parks, Recreation, and Historic Preservation that it has received an award of \$88,704 through the 2023-2024 Snowmobile Trails Grant-In-Aid Program, based upon a grant application submitted by the County in cooperation with the Winona Forest Recreation Association, Barnes Corners Sno-Pals Snowmobile Club, Pulaski-Boylston Snowmobile Club, Thousand Islands Snowmobile Club, and Missing Link Snowmobile Club.

Now, Therefore, Be It Resolved, That Jefferson County does hereby accept the above referenced funding and authorizes the Chairman of the Board of Legislators to execute such grant agreements and other documents as may be required to receive the funding from the State of New York, and be it further

Resolved, That the Chairman of the Board is further authorized to execute agreements between the County of Jefferson, the Winona Forest Recreation Association, Barnes Corners Sno-Pals,

Pulaski-Boylston, Thousand Islands, and Missing Link snowmobile clubs, subject to approval by the County Attorney as to form and content, which provides for said organizations to conduct snowmobile trail development and maintenance consistent with the referenced grant application and grant program requirements, and be it further

Resolved, That the 2024 County Budget be amended as follows:

Increase:

Revenue		
01802000 93889	State Aid Snowmobile Trail	\$88,704

Expenditure		
01802000 04681	Snowmobile Trail Maintenance	\$88,704

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Grant, Nabywaniec, Montigelli, Doldo Boulio, Calarco, Peck, McBride, Reed, Ferris, Potter, Bartlett-Bearup, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 58

Authorizing Professional Services Agreement with VHB for the County's Online Map Viewer

By Legislator: Robert D. Ferris

Whereas, Jefferson County has previously entered into and subsequently renewed a GIS mapping technical support and server hosting services agreement with VHB for the County's online Map Viewer, which displays parcel data and several other layers of geographic information, and

Whereas, With the expiration of the current agreement at the end of 2023, a new hosting agreement is necessary with VHB to maintain public internet access to the site, provide programming services to incorporate new data sets and data layer changes, and maintain all Map Viewer related hardware and software, and

Whereas, VHB will provide hosting services for \$6,600 for 2024, and

Whereas, The 2024 County Budget provides funding for the services.

Now, Therefore, Be It Resolved, That Jefferson County enter into a professional services agreement with VHB for the period of January 1 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 59

Abolishing Petty Cash Fund in the Probation Department

By Legislator: Robert D. Ferris

Whereas, By Resolution 314 of 2001, This Board of Legislators established a petty cash fund in the Probation Department in order to facilitate Probation Officers to meet the complex needs of children in the juvenile justice system which are not covered through normal funding sources, and

Whereas, The Probation Department has identified other funding processes to address the needs for specific items, programs or related services as deemed necessary.

Now, Therefore, Be It Resolved, That, Pursuant to Section 371 of the County Law, said Petty Cash Fund is hereby abolished.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 60

Amending the 2024 County Budget to Reappropriate Funds for Recycling & Waste Management

By Legislator: Steel E. Potter

Whereas, By Resolution 137 of 2023, this Board of Legislators allocated \$100,000 in American Rescue Plan Act (ARPA) funding to address Solid Waste Transfer Station/Recycling Center needs for a second scale, and

Whereas, Some of the funding was used in 2023 for foundation and conduit work leaving \$60,961.12 remaining to be re-appropriated, and

Whereas, The cost of the second scale will exceed the re-appropriated amount, necessitating further use of fund balance.

Now, Therefore Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Fund Balance 15000000 30599	Appropriated Fund Balance	\$114,961.12
Expenditure 15816000 02500	Building/Grounds Equipment	\$114,961.12

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Doldo, Ferris, Grant, Reed, Nabywaniec, Potter, Bartlett-Bearup, Boulio, Calarco, Peck, McBride, Montigelli, Johnson

Absent: Jareo, Cantwell

Resolution passed.

Resolution No. 61

Amending the 2024 County Budget in Relation to Recycling & Waste Management

By Legislator: Daniel R. McBride

Whereas, By Resolution 156 of 2023, This Board of Legislators amended the 2023 Budget to replace a trailer that was no longer structurally sound, and

Whereas, Another trailer broke later in 2023, leading to Recycling and Waste Management requesting funding to replace another trailer, and

Whereas, Funding is available due to the outstanding debt owed the General Fund having been paid off at the end of 2023, pursuant to Resolution 317 of 2022.

Now, Therefore, Be It Resolved, That the 2023 Budget is hereby amended as follows:

Increase:

Expenditure 15816000 02480	Trailer	\$100,000
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Decrease:

Expenditure		
15816000 09003	Transfer to Debt Service	\$100,000

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 62

Re-Authorizing an Agreement with Jefferson County Stormwater Municipal Coalition

By Legislator: Steel E. Potter

Whereas, The United States Bureau of the Census has designated an area of Jefferson County as an “urbanized area” in excess of 50,000 residents based on the 2010 Census population data, and

Whereas, The U. S. Environmental Protection Agency requires that municipalities which operate a municipal storm water sewer system (Municipal Separate Storm Sewer System (MS4)) within said area are required to obtain a permit through the New York State Department of Environmental Conservation (DEC), to discharge stormwater, for the purpose of reducing pollution, and

Whereas, The DEC has informed the County that it must obtain said permit and develop and implement a plan for those areas within the urbanized area in which it is responsible for a stormwater system, and

Whereas, The Towns of LeRay, Rutland and Watertown, the Villages of Black River, Brownville, Carthage and West Carthage, City of Watertown and Jefferson County have formed a coalition to combine their resources for the purpose of developing and implementing their plans, and

Whereas, By Resolution 217 of 2014, This Board of Legislators authorized an agreement with said Jefferson County Stormwater Coalition, subsequently re-authorized by Resolution 259 of 2017, and

Whereas, The Jefferson County Soil & Water Conservation District is acting as staff consultants to said coalition, and

Whereas, There is a membership fee of \$500 annually for 2023 and 2024, and up to \$3,500 annually thereafter for said coalition members, and

Whereas, It is in the best interest of Jefferson County to remain in said coalition.

Now, Therefore, Be It Resolved, That Jefferson County re-authorizes said agreement with the Jefferson County Stormwater Coalition for the period January 1, 2023 through December 31, 2027, and that the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

Legislator Montigelli agreed that it was beneficial for the County to stay in the Coalition and said the resolution is perfunctory in updating the agreement and continuing the County's participation. All members present voted aye.

Resolution No. 63

Authorizing Agreements for Provision of Personal Care Services to Elderly of Jefferson County

By Legislator: John D. Peck

Whereas, By Resolutions 321 of 2022 and 106 of 2023, this Board of Legislators authorized agreements for personal care services to the elderly of Jefferson County, and

Whereas, The Jefferson County Office for the Aging (OFA) is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly residents of Jefferson County, and

Whereas, The OFA and this Board of Legislators desire to contract for the provision of personal care services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for 2024 and 2025 with the below listed parties for the provision of personal care services to elderly residents of Jefferson County for such consideration as follows:

Personal Care Services

Homemakers of Western, NY, Inc. aka Caregivers, Buffalo, NY at the blended rate of \$32.00 per hour for the period of January 1, 2024 through December 31, 2025 for the provision of housekeeper/chore, personal care and respite for persons 60 years of age or older.

US Care Systems, Utica, NY at a rate of \$34.00 per hour for PC1 and \$35.00 per hour for PC2 for the period of January 1, 2024 through December 31, 2025 for the provision of housekeeper/chore, personal care and respite services for persons 60 years of age or older.

Seniors Helping Seniors, Watertown, NY at a blended hourly rate of \$36.50 per hour for the

period of January 1, 2024 through December 31, 2025, for the provision of housekeeping/chore, personal care and caregiver respite services for persons 60 years of age or older, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 64

Authorizing Agreement for Provision of Personal Chores Services and Home Modification Funding with Community Action Planning Council

By Legislator: Corey Y. Grant

Whereas, By Resolution 248 of 2022, this Board of Legislators authorized an agreement for the provision of personal chores services and home modifications for elderly individuals, and

Whereas, There is continuous need for these services in Jefferson County, and

Whereas, The contract for the Handy Man/Chore program is proposed for 2024 at the rate of \$50 per hour as it is currently.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law Jefferson County enter into an agreement with the Community Action Planning Council for the funding of \$50 per hour to the Handy Man/Chore program for the period of January 1 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

Resolution No. 65

Authorizing Agreement for Provision of Personal Emergency Response Systems Funding with the Henry Keep Home

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolution 250 of 2022, this Board of Legislators authorized an agreement to provide Personal Emergency Response Systems (PERS) with the Henry Keep Home for the period of January 1, 2022 through December 31, 2023, and

Whereas, The Henry Keep Home is willing to continue funding at the rate of \$850 per month as it had been prior, so as to provide PERS to up to 50 eligible individuals monthly.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Henry Keep Home for the period of January 1, 2024 through December 31, 2025 at the funding rate of \$850 per month, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 66

Authorizing Agreement for Provision of Legal Services for the Elderly of Jefferson County

By Legislator: Corey Y. Grant

Whereas, By Resolutions 322 of 2022 and 127 of 2023, this Board of Legislators authorized and amended an agreement for the provision of legal services for persons 60 years of age or older for the period January 1 through December 31, 2023, and

Whereas, The Director of the Office for the Aging recommends renewal of the agreement for provision of said legal services for the period of January 1, 2024 through December 31, 2025 at a cost of up to \$25,000 annually.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into an agreement with Legal Aid Society of Mid-New York for said services, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to the approval by the County as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 67

Authorizing Agreements for Provision of Transportation Services to Elderly of Jefferson County

By Legislator: John D. Peck

Whereas, By Resolutions 251 and 322 of 2022 and 181 of 2023, this Board of Legislators authorized agreements for transportation services to the elderly of Jefferson County, and

Whereas, The Jefferson County Office for the Aging (OFA) is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly resident of Jefferson County, and

Whereas, The OFA and this Board of Legislators desire to contract for the provision of transportation services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for 2024 with the below listed parties for the provision of transportation services to elderly residents of Jefferson County for such consideration as follows:

Transportation Services

The Volunteer Transportation Center of Jefferson County, Watertown, NY for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2024, consideration of services of approximately \$65,000 annually,

Wilna-Champion Transportation Center, Inc Carthage, NY for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2024, consideration of services of approximately \$10,000 annually,

Paynter Senior Center, Inc., Clayton, NY for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2024, consideration of services of approximately \$5,000 annually, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

Resolution No. 68

Amending the 2024 County Budget to Reappropriate Opioid Settlement Funds

By Legislator: John D. Peck

Whereas, By Resolution 182 of 2023 this Board of Legislators accepted Opioid Settlement funds and authorized an agreement with PIVOT to provide school-based programming for the period of January 1 through December 31, 2023, and

Whereas, The funding needs to be reappropriated to be used by PIVOT for the period covering January 1 through December 31, 2024.

Now, Therefore, Be It Resolved, That the 2024 County Budget is amended as follows:

Increase

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$153,631
Expenditure		
01432000 04703	PIVOT	\$153,631

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: Peck, Bartlett-Bearup, Calarco, Boulio, Grant, Ferris, Nabywaniec, Montigelli, Potter, Reed, Doldo, McBride, Johnson

Absent: Cantwell, Jareo

Resolution passed

Resolution No. 69

Amending the 2024 County Budget to Reappropriate Funds for Veterans Peer Support (P2P) Program

By Legislator: Frances A. Calarco

Whereas, Funds for the Veterans Peer Support (P2P) Program need to be reappropriated in the amount of \$252,400 to be used by the Mental Health Association and River Hospital for the period covering January 1 through December 31, 2024.

Now, Therefore, Be It Resolved, That the 2024 County Budget is amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$252,400
Expenditure		
01432000 04735	Veterans Peer Support	\$252,400

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: Peck, Bartlett-Bearup, Grant, Reed, Ferris, Montigelli, Nabwyaniec, Doldo, Calarco, McBride, Potter, Boulio, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 70

Authorizing Funding in Connection with NYSDOH Local Health Department Performance Incentive Initiative and Amending the 2024 County Budget in Relation Thereto

By Legislator: Robert W. Cantwell, III

Whereas, The Jefferson County Public Health Service – Preventive Services unit has been recognized by the New York State Department of Health for Wastewater Surveillance in relation to Covid-19 Pandemic Response, and

Whereas, The Jefferson County Public Health Service is eligible to receive an incentive award for this achievement, and

Whereas, The department will use the funds accepted to support costs associated with NYS Public Health Law Article 6 eligible services for disease prevention and population health activities.

Now, Therefore, Be It Resolved That Jefferson County hereby accepts the incentive award funding, and the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 93401	State Aid Public Health	\$29,599

Expenditure:

01405100 04415	Advertising	\$ 9,699
01405100 04416	Professional Fees	15,000
01405800 04111	Trackable Durable Items	4,900

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Potter, Montigelli, Boulio, Grant, Ferris, Reed, Peck, McBride, Doldo, Bartlett-Bearup Nabywaniec, Calarco, Johnson

Absent: Jareo, Cantwell

Resolution passed.

Resolution No. 71

Extending Funding Period for Community Medicine and Paramedicine Programs and Authorizing Agreement in Relation Thereto

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolution 254 of 2022, this Board of Legislators authorized an agreement with the Home Care Association of New York State and the Iroquois Healthcare Association for Jefferson County to pilot a community medicine and Paramedicine program in 2022 with grant funds in the amount of \$250,000 received from the Mother Cabrini Health Foundation, and

Whereas, By Resolution 108 of 2023, Jefferson County Public Health Service was awarded an additional \$225,000 to continue the pilot program for the period of January 1 through December 31, 2023, and

Whereas, The Home Care Association of New York State and the Iroquois Health Care Association have notified Jefferson County of an amendment extending period of said agreement through December 31, 2024, and

Whereas, The Jefferson County Public Health Service will continue to collaborate with community partners to implement a comprehensive model of community medicine to expand the reach of primary care and public health services using EMS personnel through non-emergency interaction with patients, and

Whereas, Said funding award is already included in the 2024 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all contract documents necessary to extend said agreement with the New York State Home Care Association subject to approval by the County Attorney as to form

and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 72

Authorizing Amended Agreement with the Home Care Association of New York State and Iroquois Healthcare Association Related to Additional Funding for the Community Medicine and Paramedicine Programs

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolutions 254 of 2022 and 108 of 2023, Jefferson County authorized agreements with The Home Care Association of New York State and the Iroquois Healthcare Association to pilot a community medicine and Paramedicine program with grant funds received from the Mother Cabrini Health Foundation, and

Whereas, Jefferson County Public Health Service has been notified of an additional supplemental award in the amount of \$1,059.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts the supplemental award funding and that the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 91689	Other Health Department Income	\$1,059
Expenditure		
01405700 04585	Operating Supplies	\$1,059

and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute any contract amendments related to this additional funding with the approval by the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Grant, Boulio, Potter, McBride, Ferris, Bartlett-Bearup, Reed, Calarco, Montigelli, Nabywaniec, Peck, Doldo, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 73

Accepting Donation for Jefferson County Public Health Service

By Legislator: Frances A. Calarco

Whereas, Fort Drum Regional Health Planning Organization provided 50 pulse oximeters to Jefferson County Public Health Service to provide to at risk home care patients for home use.

Now, Therefore Be It Resolved, That Pursuant to County Law Section 215(3), this Board of Legislators does hereby gratefully accept said donation, and authorizes the Chairman of the Board to execute any needed documents related to it.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 74

**Accepting Donation on Behalf of the Department of Social Services
and Amending the 2024 County Budget**

By Legislator: Tina M. Bartlett-Bearup

Whereas, Bernier, Carr & Associates, Engineers, Architects and land Surveyors, P.C. has donated funds to the Jefferson County Department of Social Services to be used for the Foster Care Program, and

Whereas, The 2024 County Budget must be amended to recognize this donation.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215 (3), this Board of Legislators gratefully accepts said donation and be it further

Resolved, That the 2024 County Budget is amended as follows:

Increase:

Revenue:

01601000 92705

Donations

\$200

Expenditure:

01601000 04624

Client Incidentals

\$200

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote:

Ayes: Potter, Ferris, Reed, Grant, Doldo, Boulio, Nabywaniec, Montigelli, Peck, Battlett-Bearup, McBride, Calarco, Johnson

Absent: Cantwell, Jareo

Resolution passed.

Resolution No. 75

Authorizing 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Team Sports Program Agreements

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Jefferson County Youth Bureau has received notification from the NYS Office of Children and Family Services that the Jefferson County Youth Bureau has been awarded Youth Team Sports funding in the amount of \$68,026 to support team sports programming for underserved youth to be operated and administered by various eligible organizations in Jefferson County, and

Whereas, The Jefferson County Youth Advisory Board has endorsed the following State Aid allocations for 2023/24 Youth Team Sports Programs which require an agreement between the County and the respective Agency and provision of pass-through funding:

Youth Team Sports Program

<u>Agency/Program</u>	<u>State Aid Allocation</u>
Thousand Islands Youth Hockey	\$40,634
Little Lions Soccer Club	3,200
American Legion Post 904/Alexandria Bay Jr. Shooting Sport	6,892
Eastern Shore Youth Soccer	2,300
Watertown Family YMCA/ Team Gymnastics	15,000

Now, Therefore, Be It Resolved, That Jefferson County enter into a 2023/24 Resource Allocation Agreement with the NYS Office of Children and Family Services containing applications for State Aid funding for Youth Team Sports Program Administration and for the above listed Youth Teams Sports Programs, and be it further

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate state officials, Jefferson County enter into agreements with the above Contractual Agencies for provision of Youth Team Sports Programs for the youth of Jefferson County from October 1, 2023 through September 30, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the Resource Allocation Agreement and the various contractual Agency Agreements on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: John D. Peck

All members present voted aye.

Chairman Johnson entertained a motion to waive Standing Rules 35 and 60 to permit the introduction of two additional resolutions for consideration. Such motion was made by Legislator Ferris seconded by Legislator Potter and unanimously carried by the Board.

Resolution No. 76

Amending Resolution 342 of 2023 and Establishing Rates of Reimbursement to Funeral Homes and Services for Indigent Burials

By Legislator: Anthony J. Doldo

Whereas, By Resolution 342 of 2023, the Board of Legislators authorized and affirmed a revised schedule of compensation for reimbursement to Jefferson County funeral homes and services for performing indigent burial services pursuant to Social Services Law §141, and

Whereas, This Board of Legislators desires to supplement and clarify the schedule referred to in Resolution 342 of 2023 and increase the 2024 County Budget in consideration of the additional terms of this resolution.

Now, Therefore, Be it Resolved, That the attached schedule constitutes the terms and conditions of reimbursement for indigent burials pursuant to Social Services Law §141, and it is further,

Resolved, that the 2024 County Budget is hereby amended as follows:

Increase:

01614000 04600	Safety Net Assistance	\$52,475
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Decrease:

01199000 04963	Contingent Account	\$52,475
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and be it further,

Resolved, That this resolution shall be effective January 1, 2024.

Seconded by Legislator: Corey Y. Grant

JEFFERSON COUNTY DEPARTMENT OF SOCIAL SERVICES
INDIGENT BURIAL RATES
(Effective 1/1/2024)

1. Professional Services: General: \$2,400.00
 Stillborn Burial: \$550.00

Services including the removal of remains, arrangements, embalming, personnel costs, preparation and filing of death certificate, and the provision of a cremation container (if applicable).

Definitions:

Arrangements: Basic arrangements including the funeral director, other staff, equipment and facilities to respond to the initial request for services, the arrangement conference, securing of necessary authorizations and coordination of service plans with parties involved in the final disposition of the deceased.

Embalming: Includes the use of the preparation room with services to include topical disinfection custodial care, dressing/casketing, cosmetology, and restoration.

2. Deliverables:

- a) The cost of a basic minimum casket shall be paid by the County at the invoice cost to the funeral home or service.
- b) A basic minimum grave vault or liner shall be provided and paid by the County at the invoice cost to the funeral home or service.
- c) Cemetery equipment and delivery and placement of a vault or liner shall be paid by the County at the actual cost to funeral home or service.

3. Miscellaneous Items:

- a) Mileage for transportation of remains shall be billed at \$1.85 per loaded mile.

- b) Oversized casket, if required, shall be paid at the invoice cost to the funeral home or service. Prior authorization of the Commissioner of Social Services is required.
 - c) Cemetery fees, including the cost of the grave plot and any opening or closing fees of the Cemetery shall be a direct cost billed and paid by the Commissioner of Social Services. Said fees shall not exceed \$633.00 for interment of adult direct burial, adult cremation burial, and stillborn burial.
 - d) Cost of a winter vault, not to exceed \$100, shall be a direct cost billed to the Commissioner of Social Services.
 - e) Crematory Fees shall be a direct charge billed to and paid by the Commissioner of Social Services.
4. The total cost of services and items identified above shall constitute the maximum obligation of the County to reimburse the costs of an indigent burial.
5. The fees for professional services shall be subject to a 2% annual increase to be effective on the first day of January for each calendar year.
6. Supplementation:

A funeral home or service may go above and beyond at the request of next of kin at their own discretion. Any services other than a direct burial or cremation would fall under the category of supplementation (e.g. calling hours, funeral or memorial service, grave side services, flowers, obituary cost, etc.). Such supplementation is the financial liability of the parties making the arrangements and the funeral home or service. Payment for those services should come directly from your general price list (GPL) or a lesser amount for the individual items selected or negotiated.

Patient Incidental Accounts (PIA) are not to be used as supplementation.

7. Next of Kin Liability:

Social Services Law §101, Liability of Relatives to Support: Except as otherwise provided by law, the spouse or parent of a recipient of public assistance or care of a person liable to become in need thereof shall, if of sufficient ability, be responsible for the support of such person, provided that a parent shall be responsible only for the support of a child under the age of twenty-one years. Stepparents shall in like manner be responsible for the support of stepchildren under the age of twenty-one years. Nothing herein shall impose any liability upon a person to support the adopted child of his or her spouse if such child was adopted after and the adopting spouse is living separate and apart from the non-adopting spouse pursuant to a legally recognizable separation agreement or decree

under domestic relations law. Such liability shall not be imposed for so long as the spouses remain separate and apart after the adoption.

8. Funeral Trust:

Deceased individuals who have pre-arranged under a funeral or final needs trust for the expense of arrangements and interment: Trust funds must be utilized in the first instance for final arrangements and burial.

[End of Document]

Legislator Doldo thanked everyone involved who helped put the resolution together and the funeral homes for coming to an agreement with the County in taking care of indigent burials. He said many of the indigent burials are due to drug overdoses and he wondered if it was possible for the County to use money received from the Opioid lawsuits to pay for the burials instead of taxpayer dollars. He said he doesn't need an answer now, but thought it should be looked at.

Legislator Calarco said she would abstain from voting on this resolution due to a conflict of interest.

All members present voted aye, except Legislator Calarco who abstained.

Resolution No. 77

Authorizing Amendment to the CSEA Collective Bargaining Agreement and Memorandum of Understanding in Relation to Nursing Recruitment and Retention

By Legislator: Steel E. Potter

Whereas, The Public Health Service is experiencing difficulty recruiting and retaining nurses, resulting in a large number of vacancies and comparisons with other local organizations that are hiring nurses led to discussion with CSEA regarding these positions, and

Whereas, By Resolution 154 of 2018, this Board of Legislators accepted one-time funding used to provide retention and recruitment incentives for recently hired nurses and new nurses pursuant to a Memorandum Of Understanding (MOU) developed between CSEA and Jefferson County, and

Whereas, It is desirable to provide for ongoing funding to provide retention and recruitment incentives pursuant to a comparable MOU developed between CSEA and Jefferson County, and

Whereas, By Resolution 105 of 2022, this Board of Legislators authorized an employment agreement with CSEA, and it is desirable to change the grades of Public Health nursing positions within said agreement in order to be more competitive and fill vacant positions.

Now, Therefore, Be It Resolved, That the Human Resources Director is authorized to execute said MOU to include recruitment and retention incentives, and be it further

Resolved, That the Grades for the following positions will be:

Licensed Practical Nurse	Grade 12
Registered Professional Nurse	Grade 23
Public Health Nurse	Grade 24

Seconded by Legislator: Tina Bartlett-Bearup

Legislator Montigelli said a lot of work and money has gone into trying to find ways to attract and retain employees for these positions and he said this resolution provides the best way to address that, and he hoped it would attract some quality candidates for the positions. All members present voted aye.

Legislator Montigelli noted a success story of the Stormwater Coalition was that they received a grant to buy a vacuum truck. It is the County's responsibility to store the truck and through shared services agreements with the municipalities that belong to the Coalition, any of them can use it.

There being no further business of the Board, on a motion by Legislator Doldo seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,



Sarah H. Baldwin
Deputy Clerk of the Board